

## **922 KAR 1:450. Eligibility confirmation for tuition waiver.**

RELATES TO: KRS Chapter 13B, 164.001(12), 164.2847, 199.570, 620.050(5)

STATUTORY AUTHORITY: KRS 194A.050(1)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 194A.050(1) authorizes the secretary of the Cabinet for Health and Family Services to adopt and administer administrative regulations necessary under state laws to protect, develop, and maintain the welfare and sufficiency of individual citizens of the Commonwealth. KRS 164.2847(3) requires the Cabinet for Health and Family Services, upon the request of a public postsecondary education institution, to confirm the eligibility status under KRS 164.2847(1), of a student seeking to participate in the tuition waiver program. This administrative regulation establishes a procedure for administrative hearings and criteria pertaining to the release of foster or adoption status information.

Section 1. Definitions. (1) "Institution" is defined in KRS 164.001(12).

(2) "Student" means an individual who meets the requirements of KRS 164.2847(1).

Section 2. Confirmation of Eligibility. (1) A student shall request a tuition waiver by:

(a) Completing a form, the DPP-333, Tuition Waiver for Foster and Adopted Children; and

(b) Presenting the DPP-333 to a public postsecondary institution.

(2) Upon the request of a public postsecondary institution, designated cabinet staff shall return the completed DPP-333 to the requesting institution within thirty (30) working days from the date of receipt.

(3) The confidentiality of information shall be maintained in accordance with KRS 199.570 and 620.050 regarding release of information.

(4) The cabinet shall maintain an active file of a student's completed DPP-333 for five (5) years from the date of the student's initial request.

(5) A student who transfers to another institution, or who has not been enrolled continuously at the same institution, shall complete a new DPP-333.

Section 3. Service Appeal. An applicant who is determined ineligible for a tuition waiver by the cabinet shall have access to an administrative hearing in accordance with 922 KAR 1:320.

Section 4. Incorporation by Reference. (1) "DPP- 333, Tuition Waiver for Foster and Adopted Children", edition 6/13, is incorporated by reference.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Cabinet for Health and Family Services, Division of Policy Development, 275 East Main Street, Frankfort, Kentucky 40621, Monday through Friday, 8 a.m. to 4:30 p.m. (28 Ky.R. 1292; 1667; eff. 1-14-2002; 29 Ky.R. 1419; eff. 1-15-2003; TAm eff. 10-27-2004; TAm eff. 1-27-2006; 40 Ky.R. 473; eff. 10-16-2013.)